

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
COMPLAINTS COMMITTEE MINUTES
March 20, 2025.**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on March 20, 2025.

MEMBERS PRESENT

Denise Hutchins
Jake Roberts

DPL STAFF

Robert Brossart, Board Administrator

MEMBERS ABSENT

LEGAL COUNSEL

Sara Janes, OLS

OTHER

Tamie Hatfield (Clinton Investigations)
Madeline

CALL TO ORDER

Denise Hutchins called the meeting to order at 3:03p.m.

APPROVAL OF MINUTES

Jake Roberts moved for the approval of the February 20, 2025, minutes. Denise Hutchins seconded motion. Motion carried.

LPC INVESTIGATIONS – See Below

COMPLAINTS COMMITTEE

Sara Janes requested the Board enter closed session, pursuant to KRS 61.810(1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss complaints. So moved by Jake Roberts, seconded by Denise Hutchins, which carried. The board entered closed session at 3:06p.m.

Denise Hutchins made a motion to leave closed session at 4:14p.m. The second by Jake Roberts was carried. No action was taken during closed session.

LPC INVESTIGATIONS

Jake Roberts made motion to approve recommendations to present to full board at the regular board meeting on 3/21/2025. Seconded by Denise Hutchins. Motion carried.

- 2022LPC-00033 – Based on additional information provided by the Respondent, that the private admonishment be set aside, and the complaint be dismissed.
- 2024LPC-00024 – Based on Jake Roberts' recusal, defer to next month for new committee member to be appointed.

COMPLAINTS COMMITTEE

- 2024LPC-00054 – Private admonishment for failure to provide proof of supervision from May 2024 through August 2024, with 3 hours CE on clinical supervision and documentation and proof of completion to the Board w/n 3 months.
- 2025LPC-00006 – Dismiss with a letter to Complainant that the Respondent’s cancellation due to illness was unfortunate and acknowledge the Respondent expressed sincere remorse.
- 2025LPC-00007 - Refer for investigation.
- 2025LPC-00008 – Dismiss.
- 2025LPC-00011 – Dismiss for lack of evidence of a dual relationship.
- 2025LPC-00051 – Approve proof of CEUs required under private admonishment.
- Anonymous Mail x2 for T.B. - This licensee was not licensed at the time of allegations in the newspaper article and committee recommends no action be taken absent additional proof or evidence of violation of the LPC laws.
- Acceptance of the response from Board of Examiners of Psychology on KBLPC’s report to that board of Respondent in 2023LPC-00023 using the title “counseling psychologist”. PSY provided an affidavit and assurance the Respondent will no longer use that title.

ADJOURN

Jake Roberts made motioned to adjourn at 4:20pm., seconded by Denise Hutchins. Motion carried.